

# Notice of Council



Date: Tuesday, 16 July 2019 at 7.00 pm

Venue: Lees Lecture Theatre, Talbot Campus, Fern Barrow, Poole, BH12 5BB

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**Chairman:**

Cllr D A Flagg

**Vice Chairman:**

Cllr G Farquhar

Cllr H Allen  
Cllr L Allison  
Cllr M Anderson  
Cllr S C Anderson  
Cllr M Andrews  
Cllr J Bagwell  
Cllr S Baron  
Cllr S Bartlett  
Cllr J Beesley  
Cllr D Borthwick  
Cllr P Broadhead  
Cllr M F Brooke  
Cllr N Brooks  
Cllr D Brown  
Cllr S Bull  
Cllr C R Bungey  
Cllr R Burton  
Cllr D Butler  
Cllr D Butt  
Cllr J J Butt  
Cllr E Coope  
Cllr M Cox  
Cllr M Davies  
Cllr N Decent  
Cllr L Dedman

Cllr B Dion  
Cllr B Dove  
Cllr B Dunlop  
Cllr M Earl  
Cllr J Edwards  
Cllr L-J Evans  
Cllr D Farr  
Cllr L Fear  
Cllr A Filer  
Cllr N C Geary  
Cllr M Greene  
Cllr N Greene  
Cllr A Hadley  
Cllr M Haines  
Cllr P R A Hall  
Cllr N Hedges  
Cllr P Hilliard  
Cllr M Howell  
Cllr M Iyengar  
Cllr C Johnson  
Cllr T Johnson  
Cllr A Jones  
Cllr J Kelly  
Cllr D Kelsey  
Cllr R Lawton

Cllr M Le Poidevin  
Cllr L Lewis  
Cllr R Maidment  
Cllr C Matthews  
Cllr S McCormack  
Cllr D Mellor  
Cllr P Miles  
Cllr S Moore  
Cllr L Northover  
Cllr T O'Neill  
Cllr P Parrish  
Cllr S Phillips  
Cllr M Phipps  
Cllr K Rampton  
Cllr Dr F Rice  
Cllr C Rigby  
Cllr R Rocca  
Cllr M Robson  
Cllr V Slade  
Cllr A M Stribley  
Cllr T Trent  
Cllr M White  
Cllr L Williams  
Cllr K Wilson

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All Members of the Council are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to attend.

If you would like any further information on the items to be considered at the meeting please contact: Karen Tompkins (01202 451255) or email [karen.tompkins@bcpcouncil.gov.uk](mailto:karen.tompkins@bcpcouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpcouncil.gov.uk](mailto:press.office@bcpcouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](http://democracy.bcpCouncil.gov.uk)

**GRAHAM FARRANT**  
**CHIEF EXECUTIVE**

8 July 2019



Available online and  
on the Mod.gov app



# AGENDA

Items to be considered while the meeting is open to the public

**1. Apologies**

To receive any apologies for absence from Councillors.

**2. Declarations of Interest**

Councillors are required to comply with the requirements of the Localism Act 2011 regarding disclosable pecuniary interests. Declarations received will be reported at the meeting.

**3. Confirmation of Minutes**

To confirm and sign as a correct record the minutes of the meeting held on 21 May 2019.

9 - 12

**4. Public Issues**

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view following the links:-

<https://democracy.bcpccouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf>

The deadline for the submission of public questions is Tuesday 9 July 2019.

The deadline for the submission of a statement is 12.00 Noon on Monday 15 July 2019.

The deadline for the submission of a petition is 12.00 Noon on Monday 15 July 2019.

**5. Record of Decisions of Cabinet and minutes of other Committees**

To receive the records of decisions of Cabinet and minutes of other Committees and to consider any recommendations arising from these meetings as follows:

**a) Licensing Committee, 29 May 2019**

To receive the minutes of the meeting held on 29 May 2019.

13 - 14

**b) Planning Committee, 30 May 2019**

To receive the minutes of the meetings held on 30 May 2019.

15 - 20

**c) Planning Committee, 13 June 2019**

To receive the minutes of the meeting held on 13 June 2019.

21 - 24

d)	<b>Planning Committee, 27 June 2019</b> To receive the minutes of the meeting held on 27 June 2019.	25 - 30
e)	<b>Appeals Committee, 4 June 2019</b> To receive the minutes of the meeting held on 4 June 2019.	31 - 32
f)	<b>Overview and Scrutiny Board, 10 June 2019</b> To receive the minutes of the meeting held on 10 June 2019.	33 - 40
g)	<b>Cabinet, 12 June 2019</b> To receive the minutes of the meeting held on 12 June 2019.	41 - 46
h)	<b>Cabinet, 12 July 2019</b> To receive the minutes of the meeting held on 12 July 2019 and to consider any recommendations.	To Follow
6.	<b>Establishing a Corporate Parenting Board</b> To seek approval for establishing within the Constitution a Corporate Parenting Board.	47 - 52
7.	<b>Health and Wellbeing Board</b> The Council is asked to approve the establishment of a Health and Wellbeing Board for the BCP area taking account of the proposed business protocol, membership and terms of reference as set out at Appendix 1 and 2 to the report.	53 - 58
8.	<b>Notice of Motions in accordance with Procedure Rule 13</b> (A) Climate Emergency  Councillor Simon Bull will move and Councillor Chris Rigby will second the following motion:  Full Council notes:  <ol style="list-style-type: none"> <li>1. Humans have already caused irreversible climate change, the impacts of which are being felt around the world. Global temperatures have already increased by 1 degree Celsius from pre-industrial levels. Atmospheric CO2 levels are above 400 parts per million (ppm). This far exceeds the 350 ppm deemed to be a safe level for humanity;</li> <li>2. In order to reduce the chance of runaway Global Warming and limit the effects of Climate Breakdown, it is imperative that we as a species reduce our CO2eq (carbon equivalent) emissions from their current 6.5 tonnes per person per year to less than 2 tonnes as soon as possible;1</li> <li>3. Individuals cannot be expected to make this reduction on their own. Society needs to change its laws, taxation, infrastructure, etc., to</li> </ol>	

make low carbon living easier and the new norm;

4. Carbon emissions result from both production and consumption;
5. Unfortunately, the current BCP Council plans and actions are not enough. The world is on track to overshoot the Paris Agreement's 1.5°C limit before 2050;2,3
6. The IPCC's Special Report on Global Warming of 1.5°C, published last October, describes the enormous harm that a 2°C rise is likely to cause compared to a 1.5°C rise, and told us that limiting Global Warming to 1.5°C may still be possible with ambitious action from national and sub-national authorities, civil society, the private sector, indigenous peoples and local communities;
7. Councils around the world are responding by declaring a Climate Emergency and committing resources to address this emergency.

Full Council believes that:

1. National, regional and local have a duty to limit the negative impacts of Climate Breakdown, local governments that recognise this should not wait for their national governments to change their policies. It is important for the residents of Bournemouth, Christchurch and Poole and for the UK that towns and cities commit to carbon neutrality as quickly as possible;
2. Large conurbations are uniquely placed to lead the world in reducing carbon emissions, as they are in many ways easier to decarbonise than rural areas – for example because of their capacity for heat networks and mass transit;
3. The consequences of global temperature rising above 1.5°C are so severe that preventing this from happening must be humanity's number one priority; and,
4. Bold climate action can deliver economic benefits in terms of new jobs, economic savings and market opportunities (as well as improved well-being for people worldwide).

Full Council calls on BCP council to:

1. Declare a 'Climate and Ecological Emergency';
2. Pledge to make BCP Council and its operations carbon neutral by 2030, taking into account both production and consumption emissions (scope 1, 2 and 3)5;
3. Work with partners, businesses and the wider community to investigate, make recommendations and set a target date for how early the Bournemouth, Christchurch and Poole region can be made carbon neutral, ahead of the UK target of 2050;
4. Call on Westminster to provide the powers and resources to make the 2030 and other interim targets possible;

5. Work with other governments (both within the UK and internationally) to determine and implement best practice methods to limit Global Warming to less than 1.5°C;
6. Continue to work with partners across the city region to deliver this new goal through all relevant strategies and plans;
7. Set-up a Citizens' assembly to enable views of the general public to be taken into account.
8. Report to Full Council within six months with the actions the Council will take to address this emergency. As discussed with officers an action plan with clear quantifiable milestones should be submitted to Full Council in December 2019.

#### References:

1. Fossil CO2 & GHG emissions of all world countries, 2017:  
<http://edgar.jrc.ec.europa.eu/overview.php?v=CO2andGHG1970-2016&dst=GHGpc>
2. World Resources Institute: <https://www.wri.org/blog/2018/10/8-things-you-need-know-about-ipcc-15-c-report>
3. The IPCC's Special Report on Global Warming of 1.5°C:  
<https://www.ipcc.ch/report/sr15/>
4. Including US cities Berkeley:  
<https://www.theclimatemobilization.org/blog/2018/6/13/berkeley-unanimously-declares-climate-emergency> and Hoboken:  
<https://www.theclimatemobilization.org/blog/2018/4/25/hoboken-resolves-to-mobilize>, and the C40 cities:  
<https://www.c40.org/other/deadline-2020>
5. Scope 1, 2 and 3 of the Greenhouse Gas Protocol explained:  
<https://www.carbontrust.com/resources/faqs/services/scope-3-indirect-carbon-emissions>

Note: the following Members have written supporting the above motion:

Councillors Lewis Allison, Richard Burton, L-J Evans, George Farquhar, Andy Hadley, Mark Howell, Lisa Lewis, Marion Le Poidevin, Sandra Moore, Pete Parrish, Vikki Slade and Kieron Wilson.

#### (B) Safe Passage

Councillor Mike Brooke will move and Councillor Sandra Moore will second the following motion:

#### **We note:**

The threat to children fleeing war and oppression is now at the highest level it has been in the last 70 years. We are witnessing the biggest humanitarian crisis since the Second World War, with over 70 million people displaced worldwide by war, persecution and conflict. 25 million

of these are refugees and more than 50% are children under 18yrs of age.

- Every year thousands of unaccompanied child refugees arrive in Europe, mostly in Greece, Italy and increasingly Spain. Many do not stay in those countries but, unaware of their rights, take dangerous journeys north.
- The charity “Safe Passage” is committed to Safe and Legal routes for child refugees, so not only would these children be properly authenticated by agencies such as UNHCR working with the UK Home Office, but they would arrive by a SAFE and LEGAL ROUTE, not as spontaneous arrivals having taken immense risks in flimsy dinghies, or under or inside lorries. Furthermore, their care would be ensured through a fully government funded scheme, and therefore neither deplete already stretched council funds, nor be an ongoing burden on local taxation.
- Already over 1,800 refugee children have arrived safely and legally in the UK through routes Safe Passage has helped open.
- Lord Dubs and Safe Passage are calling upon every local authority across the country to undertake something very simple – to commit to accepting “a minimum of 3 unaccompanied or vulnerable children per year every year for the next 10 years”. Across the country, this would equate to the 10,000 child refugees brought here 80 years ago.
- Safe Passage has already obtained 1170 + pledges from local authorities across the country. These depend on them being supported by a 100% government-funded plan which Safe Passage is seeking.
- Safe Passage has undertaken to run a campaign to gather more foster carers (for all children, not just refugee children).

### **We believe**

that since Poole Borough Council agreed last November to give the Safe Passage Initiative the strongest possible support, and to carry the Initiative forward to the new Bournemouth Christchurch and Poole (BCP) Council at the earliest possible opportunity, BCP Council should now commit to play its part in helping save the lives of 10,000 children.

### **We therefore call upon**

BCP Council to make a pledge to accept a “**minimum of just 3 unaccompanied or vulnerable children each year for the next 10 years**” in commemoration of the 80<sup>th</sup> anniversary of the Kindertransport and to show that we in Bournemouth Christchurch and Poole are committed to play our part in this great undertaking to save the lives of 10,000 children.

Note: the following Members have written supporting the above motion:

Councillors Lewis Allison, Simon Bull, Richard Burton, Mike Cox, Millie Earl, L-J Evans, George Farquhar, Andy Hadley, Mark Howell, Lisa Lewis, Marion Le Poidevin, Rachel Maidment, Pete Parrish, Vikki Slade, Tony Trent and Kieron Wilson.

The Conservative Group Leader has indicated that the Conservative Group is in support of the above motion.

**9. General Questions from Councillors**

The deadline for questions to be submitted to the Monitoring Officer is 8 July 2019.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

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**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**COUNCIL**

Minutes of the Meeting held on 21 May 2019 at 7.00 pm

Present:-

Cllr D A Flagg – Chairman

Cllr G Farquhar – Vice-Chairman

Present: Cllr H Allen, Cllr L Allison, Cllr M Anderson, Cllr S C Anderson, Cllr M Andrews, Cllr J Bagwell, Cllr S Baron, Cllr J Beesley, Cllr D Borthwick, Cllr P Broadhead, Cllr M F Brooke, Cllr N Brooks, Cllr D Brown, Cllr S Bull, Cllr C R Bungey, Cllr R Burton, Cllr D Butler, Cllr D Butt, Cllr J J Butt, Cllr E Coope, Cllr M Cox, Cllr M Davies, Cllr N Decent, Cllr L Dedman, Cllr B Dion, Cllr B Dove, Cllr B Dunlop, Cllr M Earl, Cllr J Edwards, Cllr L-J Evans, Cllr D Farr, Cllr L Fear, Cllr A Filer, Cllr N C Geary, Cllr M Greene, Cllr N Greene, Cllr A Hadley, Cllr M Haines, Cllr P R A Hall, Cllr P Hilliard, Cllr M Howell, Cllr M Iyengar, Cllr C Johnson, Cllr T Johnson, Cllr A Jones, Cllr J Kelly, Cllr D Kelsey, Cllr R Lawton, Cllr M Le Poidevin, Cllr L Lewis, Cllr R Maidment, Cllr C Matthews, Cllr S McCormack, Cllr D Mellor, Cllr P Miles, Cllr S Moore, Cllr L Northover, Cllr P Parrish, Cllr S Phillips, Cllr M Phipps, Cllr K Rampton, Cllr Dr F Rice, Cllr C Rigby, Cllr R Rocca, Cllr M Robson, Cllr V Slade, Cllr A M Stribley, Cllr T Trent, Cllr M White, Cllr L Williams and Cllr K Wilson

1. Apologies

Apologies were received from Councillors S Bartlett, N Hedges and T O'Neil.

2. Declarations of Interest

There were no declarations of interest made on this occasion.

3. Election of Chairman of the Council

Nominations were received for the following Councillors:

Councillor David Flagg

Councillor Ann Stribley

The nominees outlined why they should be elected Chairman. A secret ballot was undertaken in accordance with the Constitution. The Chief Executive reported on the outcome of the ballot as follows:

Councillor David Flagg – 41

Councillor Ann Stribley – 32

**RESOLVED that Councillor David Flagg be elected as Chairman of the Council until the next Annual Council Meeting.**

4. Election of Vice Chairman of the Council

Nominations were received for the following Councillors:

Councillor Ann Stribley  
Councillor George Farquhar

The nominees outlined why they should be elected as Vice-Chairman. A secret ballot was undertaken in accordance with the Constitution. The Chief Executive reported on the outcome of the ballot as follows:

Councillor Ann Stribley – 33  
Councillor George Farquhar – 40

**RESOLVED that Councillor George Farquhar be elected as Vice-Chairman of the Council until the next Annual Council Meeting.**

5. Election of Leader of the Council

Nominations were received for the following Councillors:

Councillor Vikki Slade  
Councillor Bob Lawton

The nominees outlined why they should be elected as Leader of the Council. A secret ballot was undertaken in accordance with the Constitution. The Chief Executive reported on the outcome of the ballot as follows:

Councillor Vikki Slade – 40  
Councillor Bob Lawton – 32  
Abstention - 1

**RESOLVED that Councillor Vikki Slade be elected Leader of the Council in accordance with the Constitution.**

Councillor Slade outlined the objectives of the Unity Alliance and confirmed the membership of the Cabinet as follows:

Leader – Councillor Vikki Slade  
Regeneration and Culture – Councillor Mark Howell  
Strategic Planning – Councillor Margaret Phipps  
Housing – Councillor Kieron Wilson  
Environment and Climate Change – Councillor Dr Felicity Rice  
Finance – Councillor David Brown  
Adults and Health – Councillor Lesley Dedman  
Children's and Families – Councillor Sandra Moore  
Transport and Infrastructure – Councillor Andy Hadley  
Tourism, Leisure and Communities – Councillor Lewis Allison

The meeting was then adjourned from 8.12 pm until 8.25 pm during the adjournment the report for the following item was circulated.

6. Review of the political balance of the Council, the allocation of seats on Committees to each Political Group and the Appointment of Councillors to Committees

The Council considered a report which had been circulated at the meeting and a copy of which appears as Appendix 'A' to these minutes in the Minute Book.

Councillors were asked to consider and approve the:

- political balance and the proposed allocation of seats on Committees to each political group.
- nominations for Councillors to serve on the Committees within the Council's decision making structure.
- nominations for Councillors to serve on the Dorset and Wiltshire Fire Authority and the Dorset Police and Crime Panel.

**RESOLVED that:-**

- (a) the political balance as set out in the report be approved;**
- (b) the allocation of seats to Political Groups on Committees as set in the report be approved;**
- (c) Group Leaders be authorised to submit their nominations to fill the seats on Committees to the Monitoring Officer within the next 48 hours;**
- (d) the following non-aligned Councillors be appointed to the Committees as detailed below:-**
  - Planning Committee – Councillor Stephen Bartlett**
  - Licensing Committee – Councillor Diane Butler**
  - Audit and Governance Committee – Councillor Stephen Bartlett**
- (e) the allocation of seats to Political Groups on the Dorset and Wiltshire Fire Authority and the Dorset Police and Crime Panel as detailed in the report be approved and Group Leaders be authorised to submit their nominations to fill seats on these bodies to the Monitoring Officer within the next 48 hours.**

7. Appointment of Independent Persons to the Standards Committee

The Council considered a report which had previously been circulated and a copy of which appears as Appendix 'B' to these minutes in the Minute Book.

The meeting was advised that the Council was required by the Localism Act 2011 to appoint Independent Persons who have a statutory role in providing advice and input to considerations of complaints made about Councillors.

Councillors were advised of the outcome of the external recruitment process undertaken by officers and the recommendations to appoint three independent persons.

**RESOLVED** that the following be appointed to serve as Independent Persons for Bournemouth, Christchurch and Poole Council in accordance with the provisions of the Localism Act 2011.

- Ian Sibley
- Paul Cashmore
- Jonathan Storey

The meeting ended at 8.40 pm

CHAIRMAN

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**LICENSING COMMITTEE**

Minutes of the Meeting held on 29 May 2019 at 10.00 am

Present: Cllr J Bagwell, Cllr S Baron, Cllr R Burton, Cllr D Butler, Cllr J J Butt,  
Cllr N Decent, Cllr B Dion, Cllr B Dove, Cllr B Dunlop,  
Cllr G Farquhar, Cllr D Farr, Cllr D A Flagg, Cllr T Johnson and  
Cllr D Kelsey

1. Apologies

There were no apologies for absence on this occasion.

2. Declarations of Interest

There were no declarations of interest received on this occasion.

3. Election of Chairman of the Licensing Committee

**RESOLVED that Councillor David Flagg be elected Chairman of the Licensing Committee for the 2019/20 Municipal Year.**

Voting: 8:7 (with the Chairman using his casting vote)

4. Election of Vice Chairman of the Licensing Committee

**RESOLVED that Councillor George Farquhar be elected Vice Chairman of the Licensing Committee for the 2019/20 Municipal Year.**

Voting: No dissent

5. Public Issues

The Committee were advised that no public questions, statements or petitions had been received on this occasion.

6. Protocol for Hearings

The Committee considered a report which set out a proposed protocol for public speaking at Licensing Sub-Committee hearings. A copy of the report appears as Appendix 'A' to these Minutes in the Minute Book.

The Public Health and Protection Manager introduced the report and explained that the Council's Constitution required a separate protocol to be established for receiving public representations in respect of hearings under the Licensing Act 2003, the Gambling Act 2005, and Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 (as amended by the Policing and Crime Act 2009).

The Committee were advised that the proposed arrangements sought to strike a balance between previous practices in Bournemouth, Christchurch and Poole along with the practice of other local authorities.

**RESOLVED that the Protocol for Public Speaking at Licensing Sub-Committees be approved for adoption.**

Voting: Unanimous

7. Appointments to the Licensing Sub Committee

The Committee were advised that a proposed schedule of membership would be drawn up for the Licensing Sub-Committees. Further to this Councillors were advised that consideration would be given to experience and attendance at the recent Licensing Training sessions, and that further training sessions would be required in order to ensure that the whole Committee was fully trained.

**RESOLVED that the Committee noted the proposed arrangements for appointing Members of the Committee to Licensing Sub-Committees.**

Voting: Unanimous

The meeting ended at 10.35 am

CHAIRMAN

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**PLANNING COMMITTEE**

Minutes of the Meeting held on 30 May 2019 at 1.00 pm

Present: Cllr S Baron, Cllr S Bartlett, Cllr S Bull, Cllr J J Butt (In place of Cllr L Fear), Cllr M Davies, Cllr B Dion (In place of Cllr T O'Neill), Cllr P R A Hall, Cllr P Hilliard, Cllr T Johnson, Cllr D Kelsey, Cllr M Le Poidevin, Cllr S McCormack, Cllr D Mellor, Cllr A M Stribley and Cllr T Trent

1. Apologies

Apologies were received from Councillor Laurence Fear and Councillor Tony O'Neill.

2. Substitute Members

Councillor Judy Butt substituted for Councillor Laurence Fear and Councillor Bryan Dion substituted for Councillor Tony O'Neill.

3. Declarations of interest

There were no declarations of interest received on this occasion.

4. Election of Chairman of the Planning Committee

**RESOLVED that Councillor Simon Bull be elected Chairman of the Planning Committee for the 2019/20 Municipal Year.**

Voting: 8 : 7

5. Election of Vice-Chairman of Planning Committee

**RESOLVED that Councillor Simon McCormack be elected Vice-Chairman of the Planning Committee for the 2019/20 Municipal Year.**

Voting: 9 : 6

6. Public Issues

The Committee received a written statement from a member of the public, Mrs Susan Chapman, entitled 'Nature conservation is a material planning consideration'. Mrs Chapman attended the meeting and read out her statement.

The Chairman thanked Mrs Chapman for her statement.

7. Protocol for Public Speaking at Planning Committee

The Committee considered a report of the Director of Law and Governance, and Monitoring Officer which set out a proposed protocol for public speaking at Planning Committee meetings. A copy of the report appears as Appendix 'A' to these minutes in the Minute Book.

The Senior Democratic and Overview & Scrutiny Officer introduced the report and explained that the Council's Constitution required a separate protocol to be established for receiving public representations on planning applications being considered by the Planning Committee. The arrangements for public speaking were required to be clear, fair and equitable. People wishing to address the Planning Committee normally fell into two groups - objectors and applicants/supporters. The report put forward suggestions for the number of speakers and time allowances as follows:

- Number of speakers – two for each side (i.e. objectors and applicant/supporters)
- Time allowances – five minutes for each side (to be shared if more than one speaker)
- Chairman's discretion to agree in advance an increase in number of speakers and time allowances for significant major applications.

The Committee was advised that the proposed arrangements aimed to strike a balance between previous practices in Bournemouth, Christchurch and Poole, and what other local authorities did. In respect of speaking arrangements for Ward Councillors, the Committee was asked to consider whether it wished to apply a time allowance, and if so, whether this should be the same as for objectors and applicant/supporters (i.e. five minutes in total).

The proposed protocol was attached at Appendix 1 for consideration. It was noted that there was an error in the wording of paragraph 12, which should read as follows:

'Please note that meetings of the Planning Committee are audio recorded by the Council for subsequent public broadcast and may also be filmed by the Council for live or subsequent broadcast. The meeting may also be audio recorded and/or filmed for live or subsequent broadcast by members of the public.'

Once adopted the protocol would be published on the Council's website and made available to all people who registered to speak.

The Committee discussed the proposal to allow two speakers and five minutes for each side. While the majority of members were supportive of adopting this proposal, it was acknowledged that there were exceptions when individual applications warranted a degree of flexibility during the meeting. The Committee agreed to include a note in the protocol to indicate that the Chairman may exercise discretion as appropriate at the meeting regarding the number of speakers and time allowed. In relation to paragraph 6 of the protocol governing the circulation of information in advance of the meeting, the Committee agreed that this should apply to all



persons, not just those registered to speak. Having discussed the arrangements for Ward Councillors to speak, the Committee felt that Ward Councillors should be entitled to five minutes each (rather than in total) to represent the views of their communities. It was agreed to amend the wording of paragraph 10 to reflect this.

**RESOLVED that the Protocol for Public Speaking at Planning Committee at Appendix 1 of the report be adopted with the following amendments:**

**Include note, to read: ‘The Chairman may exercise discretion as appropriate at the meeting in respect of the speaking time and number of speakers.’**

**Paragraph 6 to read: ‘Speakers and others.....not be circulated.’**

**Paragraph 10 to read: ‘Each Ward Councillor will have a maximum of five minutes speaking time to address the Planning Committee.’**

**Paragraph 12 to read: ‘Please note that meetings of the Planning Committee are audio recorded by the Council for subsequent public broadcast and may also be filmed by the Council for live or subsequent broadcast. The meeting may also be audio recorded and/or filmed for live or subsequent broadcast by members of the public.’**

Voting: Unanimous

#### 8. Planning Committee Site Visit Protocol

The Committee considered a report of the Development Services Manager which set out a proposed protocol for Planning Committee site visits. A copy of the report appears as Appendix ‘B’ to these minutes in the Minute Book.

The Development Services Manager explained that the purpose of site visits was to enable the Planning Committee to familiarise themselves with a site to understand the issues more clearly when considering the planning application. It was noted that site visits should only be proposed in exceptional cases, as detailed in paragraph 3 of the report. The report outlined the timing and procedure for arranging such visits, and the protocol to be followed when the Planning Committee was on site. The Development Services Manager also drew attention to the proposal at paragraph 26, that the Members of the Planning Committee unable to attend the site visit would be unable to vote on the application at the committee meeting.

On the advice of the Senior Solicitor the Committee agreed to amend the wording in paragraphs 5 and 13 of the report so that the references to ‘postpone’ and ‘deferral’ should read ‘adjourn or defer’ in all cases. The Senior Solicitor advised members that whilst there was no legal requirements that supported paragraph 26, this was nevertheless best practice.

The Development Services Manager and the Senior Solicitor responded to questions from the Committee on the following issues:

- The purpose of the site visit was to establish matters of fact. It was not proposed that any formal debate or decisions be made on the site visit, as this should take place with the public present. The landowner might choose not to allow anyone other than members of the Planning Committee onto the site.
- Substitute Members could attend the site visit and the committee meeting (i.e. they could substitute for both, not one or the other).
- There was no legal requirement for Members of the Committee to attend the site visit in order to be able to vote on the application.
- The protocol set out the proposed conduct of the site visit, including the roles of the planning officer and Ward Councillors.
- Officers were mindful that the Committee was now considering applications across Bournemouth, Christchurch and Poole, and Members might be more familiar with some areas than others. Every effort would be made to ensure that the Committee was provided with adequate plans and visual material, so that site visits were only required in exceptional cases.

The Committee discussed the provision in paragraph 26, which required Members of the Committee to attend the site visit in order to vote on the application at committee. Some Members felt that this was too restrictive. They advocated adopting a more pragmatic approach, where Members would be expected to attend the site visit, unless for example they were able to demonstrate that they already had a good knowledge of the site. Other Members felt that the site visit was an integral part of the decision-making process, so that only those Members who had attended should take part in the debate and vote at the committee meeting. The Senior Solicitor explained that matters of fact may be established during the site visit which Members not present would not be party to. This could lead to a subsequent challenge to the decision-making process. It also raised issues of public perception.

A move to delete paragraph 26 from the protocol was not carried.

**RESOLVED that the Planning Committee Site Visit Protocol be adopted, with the following amendments:**

**Paragraphs 5 and 13: References to ‘postpone’ and ‘deferral’ should read ‘adjourn or defer’ in all cases.**

**Paragraph 26 to read: ‘...and where Members of the Planning Committee are unable to attend they will be unable to take part in the debate or vote on the application.’**

Voting: Unanimous

9. Any other business

**Applications referred to Planning Committee by Ward Councillors**

The Vice-Chairman referred to the requirement for Ward Councillors to request that an application be referred to the Planning Committee before

the expiration of the relevant neighbour consultation period, that is 21 days. This was set out in the Planning Committee's functions, in Section 2.2 (g) (iii) of Part 3 of the Council's Constitution.

The Committee did not feel that this allowed Ward Councillors sufficient time to make a considered assessment of applications and any representations received, prior to making an appropriate referral. Members felt that the referral period for Ward Councillors should be extended to 28 days. The Committee asked about the process for getting this changed. The Committee was informed that one of the functions of the Audit and Governance Committee was to maintain an overview of the Council's Constitution and governance arrangements. It was noted that the Constitution as a whole would be subject to review by the new BCP Council.

Members were advised to consider whether it was appropriate to make a recommendation on this issue under the urgency requirements of any other business. The Committee acknowledged that the existing 21 day timescale for referral remained in operation until the outcome of any recommendation was agreed.

**RESOLVED that the Planning Committee recommends to the Audit and Governance Committee that Section 2.2 (g) (iii) of Part 3 of the Council's Constitution be reviewed to enable Ward Councillors a period of 28 days in which to request that a planning application be referred to the Planning Committee.**

Voting: Unanimous

Note: The Chairman agreed to take this matter as an item of any other business to allow the Committee to record and act on its concern at the current timescale for Ward Councillor referrals as set out in the Constitution.

The meeting ended at 2.20 pm

CHAIRMAN

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**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**PLANNING COMMITTEE**

Minutes of the Meeting held on 13 June 2019 at 1.00 pm

Present:-

Cllr S Bull – Chairman

Cllr S McCormack – Vice-Chairman

Present: Cllr S Baron, Cllr S Bartlett, Cllr M Davies, Cllr P R A Hall,  
Cllr P Hilliard, Cllr T Johnson, Cllr D Kelsey, Cllr M Le Poidevin,  
Cllr D Mellor, Cllr A M Stribley, Cllr M F Brooke and Cllr B Dion

Also in attendance: Cllr M Cox

10. Apologies

Apologies for absence were received from Cllrs L Fear, T O'Neill and T Trent.

11. Substitute Members

Cllr M F Brooke substituted for Cllr T Trent.  
Cllr B Dion substituted for Cllr T O'Neill.

12. Declarations of Interest

Cllr P R A Hall made a declaration of pecuniary interest in relation to item 5b, planning application: 8/19/0209/CONDR – 24 St. Margaret's Avenue. Cllr P R A Hall declared that he was the applicant and therefore would exclude himself from taking part in the item. He requested to speak in support of the application in his capacity as applicant.

13. Public Issues

There were several requests to speak from members of the public and from a Ward Councillor. These were heard as and when the relevant item was being discussed.

14. Schedule of Planning Applications

The Committee received planning application reports, copies of which had been circulated and copies of which appear as Appendices A and B to these Minutes in the Minute Book.

The Committee considered the planning applications as set out in Minutes 15 and 16 below.

15. 20 Grove Road, Christchurch

(Christchurch Town Ward)

Application No. 8/18/3551/FUL

Development considered: Sever land and erect 1 no. 2 bedroom dwelling to the rear of the garden with associated access and parking.

**Representations at meeting:**

In Objection: Carol Cronshaw – local resident.  
Cllr M Cox – Ward Councillor.

In Support: Martin White – Court End Developments.

**RESOLVED that Application No. 3/18/3551/FUL be REFUSED contrary to the officer recommendation as it was considered contrary to the following policies for the reasons stated:**

**HE2 of the Christchurch and East Dorset Local Plan Core Strategy (2014).**

**H12 of the Christchurch Borough Local Plan (2001).**

**KS12 of the Christchurch and East Dorset Local Plan Core Strategy (2014).**

**Bournemouth, Poole & Dorset Residential Car Parking Study (2011).**

**Reasons:**

- **Overlooking the property at 20 Grove Road East.**
- **Overbearing to the occupiers of 41 Portfield Close.**
- **Incongruous with the local street scene.**
- **Harmful to the surrounding visual character.**
- **Loss of parking provision.**

Voting: For: 10; Against: 4

Cllr A Stribley requested that her vote against the motion be recorded in the Minutes.

16. 24 St Margaret's Avenue, Christchurch

(Christchurch Town Ward)

Application No. 8/19/0209/CONDR

Development considered: Amendment to Application No. 8/18/0254/HOU to enlarge the approved dormer window to the west elevation and an additional dormer window to the east elevation. Removal of condition 4 of

planning consent 8/18/0951/HOU regarding  
obscure glazing in the first floor south and east  
elevations.

**Representations at meeting:**

In Support: Peter Hall – Applicant  
David Jones – Local Resident  
In Objection: None

**RESOLVED** that application no. 8/19/0209/CONDR be **GRANTED**  
contrary to the officer recommendation for the following reason:

- The proposal was reasonable.
- The removal of the condition would not result in any additional over looking.

Voting: For: 7; Against: 6

(Cllr P R A Hall, having declared a pecuniary interest in relation to this item, removed himself from the discussion and voting. Following his public statement, in favour of the application, he left the room.)

The meeting ended at 2.32 pm

CHAIRMAN

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**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**PLANNING COMMITTEE**

Minutes of the Meeting held on 27 June 2019 at 1.00 pm

Present:-

Cllr S McCormack – Vice-Chairman in the Chair

Cllr M Le Poidevin – Vice-Chairman (for the duration of the meeting)

Present: Cllr S McCormack (Vice-Chair, in the Chair), Cllr S Baron,  
Cllr P R A Hall, Cllr P Hilliard, Cllr D Kelsey, Cllr M Le Poidevin,  
Cllr D Mellor, Cllr T O'Neill, Cllr A M Stribley and Cllr T Trent

17. Apologies

Apologies for absence were received from Councillors S Bull (Chairman), S Bartlett, M Davies and L Fear.

18. Election of Vice-Chairman

In the absence of the Chairman the Vice-Chairman took the Chair and proposed that a Vice-Chairman be elected for the meeting.

**RESOLVED that Cllr M Le Poidevin be elected as Vice-Chairman for the duration of the meeting.**

Voting: Unanimous

19. Substitute Members

There were no substitute Members on this occasion.

20. Declarations of Interests

Cllr S McCormack declared a non-pecuniary interest in relation to Minute No. 23, planning application 7-2019-10487-E – 36 & 36a Southbourne Road in the interests of openness and transparency due to his association with residents of neighbouring properties, and left the room during the discussion and voting thereon.

21. Confirmation of Minutes

The Minutes of the Planning Committee held on 30 May 2019 were confirmed as a correct record and signed. The Committee were advised that the Minutes of the Planning Committee held on 13 June 2019 would be received at the next meeting.

22. Public Issues

There were a number of requests to speak from members of the public and from a Ward Councillor. These were heard as and when the relevant item being discussed.

23. Schedule of Planning Applications

The Committee received planning application reports, copies of which had been circulated and copies of which appear as Appendices A – H to these Minutes in the Minute Book.

Further to this the Committee received an update sheet in relation to the applications, a copy of this had been circulated and a copy of which appears as Appendix I to these Minutes in the Minute Book.

The Committee considered the planning applications as out in Minutes 24 – 31 below.

24. 36 & 36a Southbourne Road

(Boscombe East & Pokesdown Ward)

Application No. 7-2019-10487-E

Development considered: Erection of 2 blocks of 4 flats (8 in total), 2 storeys in height with associated access, parking and bin store.

**Representations at meeting:**

In Objection: None

In Support: Peter Atfield – Agent, Goadsby

**RESOLVED that Application No. 7-2019-10487-E be GRANTED as per the officer recommendation.**

Voting: For: Unanimous

Cllr M Le Poidevin took the chair for the duration of this item.

(Cllr S McCormack declared a non-pecuniary interest in this item and left the room during the discussion and voting thereon).

25. 36a Stourfield Road and land rear of 38/38a

(Boscombe East & Pokesdown Ward)

Application No. 7-2019-26555-A

Development considered: Erection of a detached single storey bungalow

**Representations at meeting:**

In Objection: Suzanne Guest – Neighbour

In Support: Matt Annen – Agent – Pure Town Planning  
Victoria Howells – Applicant

Ward Councillor: Cllr A Jones submitted a written representation in objection of the application; this was read out to the Committee by the Chairman.

**RESOLVED that Application No. 7-2019-26555-A be GRANTED as per the officer recommendation.**

Voting: For: 8; Against 1

26. 21-25 Chewton Common Road, Highcliffe

(Highcliffe & Walkford Ward)

Application No. 8/19/0395

Development considered: Erect two no.2 storey dwellings

**Representations at meeting:**

In Objection: Peter Rose – Neighbour

In Support: Matt Stevens – Architect – Aspire Architects

**RESOLVED that Application No. 8/19/0395 be GRANTED as per the officer recommendation.**

Voting: For: 8; Against: 2

27. 58 Charminster Avenue

(Moordown Ward)

Application No. 7-2018-11441-E

Development considered: Alterations, extensions and conversion of premises to 5 flats with bin and cycle stores, formation of vehicular access and parking spaces.

**RESOLVED that Application No. 7-2018-11441-E be DEFERRED until the next meeting.**

**Reason: Plans detailing minor alterations to the proposed scheme were circulated at the Committee, the Committee felt that these should not be presented on the day and should be included within the published papers.**

Voting: For: Unanimous

28. 1177-1179 Wimborne Road

(Muscliffe and Strouden Park Ward)

Application No. 7-2018-17307-C

Development considered: Erection of four dwelling houses.

**Representations at meeting:**

In Objection: Malcolm Randall – On behalf of a Neighbour

In Support: Geoffrey Wilson – Applicant

**RESOLVED that Application No. 7-2018-17307-C be GRANTED as per the officer recommendation subject to the inclusion of a condition relating to low height lighting being required along the driveway.**

Voting: For: 7; Against: 0 (2 Abstentions)

The Chairman adjourned the meeting at 3.30pm and reconvened at 3.35pm.

29. 6 Clarendon Road

(Westbourne & West Cliff Ward)

Application No. 7-2019-7957-I

Development considered: Outline submission for the demolition of the existing building, erection of a block of 8 flats with cycle and bin stores and formation of vehicular access and parking.

**Representations at meeting:**

In Objection: Stewart Greaves – Neighbour

In Support: Matt Annen – Agent – Pure Town Planning  
Laurie Marlow - Architect

**RESOLVED that Application No. 7-2019-7957-I be DEFERRED.**

**Reason: the Committee were minded to grant contrary to the officer recommendation but had reservations with regards to the location of the bin and cycle store and its visibility on the street scene. On this basis the Committee felt it necessary to defer the application in order for the applicant to consider siting arrangements for the bin and cycle store.**

Voting: For: 7; Against: 2

30. 6 and R/O 8 Cardigan Road

(Winton East Ward)

Application No. 7-2019-13085-L

Development considered: Erection of 3 storey building comprising of ground floor professional office (Use Class A2) and 16 flats with bin and cycle stores, formation of car parking spaces.

**Representations at meeting:**

In Objection: None

In Support: None

**RESOLVED that Application No. 7-2019-13085-L be GRANTED as per the officer recommendation.**

Voting: For: Unanimous

31. 9 Castle Road, Bournemouth

(Winton East Ward)

Application No. 7-2018-635-N

Development considered: Outline submission for erection of 27 dwellinghouses and a 4 storey block of 14 flats with bin and cycle store, formation of vehicular accesses and parking spaces.

**Representations at meeting:**

In Objection: None

In Support: Ken Parke – Agent – Ken Parke Planning Consultants

**RESOLVED that Application No. 7-2018-635-N be GRANTED as per the officer recommendation.**

Voting: For: 7; Against: 3

(Cllr P R A Hall left the meeting at 2.30pm)

The meeting ended at 4.40 pm

CHAIRMAN

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**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**APPEALS COMMITTEE**

Minutes of the Meeting held on 04 June 2019 at 10.00 am

Present:-

Present: Cllr S C Anderson, Cllr D Borthwick, Cllr G Farquhar, Cllr N Hedges,  
Cllr P Hilliard, Cllr M Le Poidevin and Cllr P Miles

5. Election of Chairman to the Appeals Committee

**RESOLVED that Councillor Paul Hilliard be elected Chairman of the Appeals Committee for the 2019/2020 Municipal Year.**

6. Election of Vice-Chair to the Appeals Committee

**RESOLVED that Councillor Marion Le Poidevin be elected Vice-Chair of the Appeals Committee for the 2019/20 Municipal Year.**

7. Apologies

There were no apologies for absence received from Councillors for this meeting.

8. Declarations of Interests

There were no declarations of pecuniary or any other interests made by Councillors at this meeting.

9. Exclusion of the Press and Public

**RESOLVED that the Committee agreed to exclude the press and public for items 6, 7 and 8 of the agenda, under Section 100(A)(4) of the Local Government Act 1972 on the grounds of the likely disclosure of exempt information as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.**

10. School Transport Appeal

The Board considered an appeal against the refusal to provide home to school transport assistance in the form of a bus pass.

In considering the appeal, the Board had regard to all the supporting information provided on behalf of the appellant and by the Local Authority, including verbal submissions made by the Local Authority and appellant at the meeting.

**RESOLVED** that, having taken careful note of all the evidence presented by all parties, the appeal in respect of the appellant named in Report 'A' be upheld, as there were exceptional circumstances to depart from the home to school transport policy on this occasion. The assistance was granted in the form of a bus pass for the child to travel to and from school each day until the end of the 2018/19 academic year.

11. School Transport Appeal

The Committee considered an appeal against the refusal to provide home to school transport assistance.

In considering the appeal in the appellants absence, the Committee had regard to all the supporting information provided on behalf of the appellant and by the Local Authority, including verbal submissions made by the Local Authority at the meeting.

The appellant chose not to attend the meeting.

**RESOLVED** that, having taken careful note of all the evidence presented by both parties, the appeal in respect of the appellant named in Report 'B' be not upheld, as there were insufficient grounds to overturn the Home to School transport policy on this occasion.

12. School Transport Appeal

The Committee considered an appeal against the refusal to provide home to school transport assistance.

In considering the appeal in the appellants absence, the Committee had regard to all the supporting information provided on behalf of the appellant and by the Local Authority, including verbal submissions made by the Local Authority at the meeting.

The appellant chose not to attend the meeting.

**RESOLVED** that, having taken careful note of all the evidence presented by both parties, the appeal in respect of the appellant named in Report 'C' be not upheld, as there were insufficient grounds to overturn the Home to School transport policy on this occasion.

The meeting ended at 12.00 noon

CHAIRMAN



**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**OVERVIEW AND SCRUTINY BOARD**

Minutes of the Meeting held on 10 June 2019 at 7.15 pm

Present:-

Cllr P Broadhead – Chairman

Cllr M Haines – Vice-Chairman

Present: Cllr M Anderson, Cllr M F Brooke, Cllr N Brooks, Cllr B Dove (Reserve) (In place of Cllr M Iyengar), Cllr M Earl, Cllr G Farquhar, Cllr M Greene, Cllr N Greene, Cllr D Kelsey (Reserve) (In place of Cllr L Fear), Cllr R Lawton, Cllr R Maidment, Cllr P Miles and Cllr C Rigby

Also in attendance: Cllr D Brown, Cllr S Moore and Cllr V Slade

Officers in attendance: Tanya Coulter (Service Director (Law and Governance) and Monitoring Officer), Graham Farrant (Chief Executive), Matthew Filmer (Finance Manager), Lindsay Marshall (Overview and Scrutiny Specialist), Daniel Povey (Acting Assistant Chief Finance Officer), Adam Richens (Service Director (Finance) and Section 151 Officer) and Nicola Webb (Assistant Chief Finance Officer)

1. Apologies

Apologies for absence were received from Councillors Mohan Iyengar and Laurence Fear.

2. Substitute Members

Councillor Bobbie Dove substituted for Councillor Mohan Iyengar.  
Councillor David Kelsey substituted for Councillor Laurence Fear.

3. Declarations of Interest

There were no declarations of interest.

4. Election of Chairman of the Overview and Scrutiny Board

**RESOLVED:**

That Councillor Philip Broadhead be elected Chairman of the Overview and Scrutiny Board for the 2019/2020 Municipal Year.

5. Election of Vice-Chairman of the Overview and Scrutiny Board

**RESOLVED:**

That Councillor May Haines be elected Vice-Chairman of the Overview and Scrutiny Board for the 2019/2020 Municipal Year.

6. Public Speaking

The Democratic Services Officer reported that there was one question and one statement received. The question and response received were as follows:

**Question from Angela Pooley**

*“Prior to the Council merger it was agreed at a Shadow meeting that Co-opted members would still be part of the Scrutiny Panels. Could you please confirm that this will still be taking place?”*

**Response from Councillor Phillip Broadhead (Chairman)**

“The Overview and Scrutiny elements of the constitution were developed in liaison with the Centre for Public Scrutiny and are based on best practices in scrutiny. Enabling the voice and concerns of the public is one of the six principles of Overview and Scrutiny as outlined in Part 1 of the Council’s Constitution. Article 6 in Part 2 of the Constitution allows for this to happen in a flexible way. It says the following about involving non-elected members of Overview and Scrutiny Committees:

‘In addition to the Councillors elected to the Committee, members of the public can be invited to attend and contribute to meetings as required to provide insight to a matter under discussion. This may include but is not limited to subject experts with relevant specialist knowledge or expertise, representatives of stakeholder groups or service users. These attendees will not have voting rights.’

Paragraph 2.11 of The Overview and Scrutiny Procedure Rules at Part 4 of the Constitution also states:

‘Consideration will be given at the scoping stage as to how others, in addition to Councillors and Officers of the Council, may be engaged in the work of Overview and Scrutiny and the benefit that this engagement will bring to the work. This may include, but is not limited to, contribution from subject experts with relevant specialist knowledge and/or expertise; representatives of stakeholder groups and service users.’

The constitution therefore enables the O&S Board and each O&S Committee to invite members of the public to attend meetings as appropriate to the subject matter and seek input to matters under discussion. This is not limited to Committee meetings and can include involvement in commissioned work such as working groups and detailed inquiries. It will be for each individual Overview and Scrutiny body to consider what action it would like to take in relation to involvement of non-elected members in its work and this will form part of its work planning process to ensure that scrutiny work is scoped to involve others who will add value to the matter under review.

Public involvement in Overview and Scrutiny is not limited to attendance at meetings and can also include:

- contributing evidence to an Overview and Scrutiny review;
- suggesting topics to be considered for Overview and Scrutiny;

Any member of the public interested in overview and scrutiny work is encouraged to 'subscribe to updates' for Overview and Scrutiny Committees via the Council's website.

Note - the Constitution gives separate direction on the matter of members to be co-opted to the Children's Services Overview and Scrutiny Committee, which is required by legislation."

The Board noted that the following statement did not directly relate to an item of business on the agenda for the meeting but was within the remit of the Overview and Scrutiny Board. Therefore, the Board agreed to hear the below statement:

**Statement by Susan Chapman**

*"Safeguarding young people is everybody's business as the BCP website tells us. Currently the climatically illiterate promotion of Extinction Energies is failing the YouthStrike4Climate generation. Melbourne's Breakthrough National Centre for Climate Restoration warns of climate collapse and end of civilisation by 2050 unless we can overnight transform systems, stop vandalising failing Mother Nature and incentivise and motivate behaviour change at speed and scale with D-Day determination.*

*Sacrificing the next generation to dangerous anachronistic mindsets & Extinction Energies and to the carbon bombing now impacting the whole world would betray previous astonishing sacrifices and heroism."*

7. Cabinet Reports

The Chairman briefly clarified the role of the Overview and Scrutiny Board, reminding members that questions should be directed to Cabinet Portfolio Holders as the accountable policy makers, in order to delve further into the policy details. He explained that members could request that specific items be submitted for the Board's consideration and that other scrutiny methods, such as Task and Finish Groups, could be utilised to scrutinise the policy.

The Board considered reports due for submission to the Cabinet on 12 June 2019. This allowed the Board to scrutinise the Financial Outturns 2018/19 report, Medium Term Financial Plan Update report, Appointment to Outside Bodies report and the Cabinet Forward Plan. The Chairman opened the discussion by inviting comments or questions on any of these items.

## **Financial Outturns 2018/2019**

The Board considered the Financial Outturns 2018/2019 report, submitted by the Portfolio Holder for Finance.

The Vice-Chairman expressed that, because of the strict budget monitoring of the predecessor Councils, it was pleasing to see a surplus in the Bournemouth, Christchurch and Poole (BCP) Council budget. However, she highlighted that it was not clear whether other priorities had been considered for the allocation of the £493,000 in capital funding, as set out in Section 10 of the report. The Portfolio Holder for Finance explained that, when allocating the £493,000 in capital funding, various priorities were considered by Cabinet members and that it was agreed that the re-opening and refurbishment of Poole public conveniences was an early priority.

A Board member asked how many available public conveniences there were in each of the three areas of BCP and questioned why Poole's public conveniences were prioritised above those in Bournemouth and Christchurch. The Portfolio Holder for Finance responded that in recent years the number of public convenience closures in Poole were far higher than in Bournemouth or Christchurch and the reputational damage because of this had been widely reported in both local and national news. The same Board member asked what the other priorities were that the Cabinet had considered, to which the Portfolio Holder for Finance reported that all members of the Unity Alliance felt that this was an early priority that was deliverable. The Portfolio Holder for Finance clarified that the various other priorities would be set out in the Unity Alliance's corporate plan.

Following questions from another Board member, the Portfolio Holder for Finance explained further that the Unity Alliance's corporate plan was currently being developed alongside senior officers. The Board member questioned whether, as development of the corporate plan progresses, there may be a better priority that emerges on which the £493,000 may be spent. She also said that the corporate plan may now be constrained due to this early decision. The Portfolio Holder for Finance agreed that there would be different priorities emerging as the programme developed but assured the Board that these other priorities would be worked through and assessed as they arose. The Leader of the Council explained that, during their strategy week, the Unity Alliance had started developing a 100-day plan. From this, the Board heard that the beginnings of the Unity Alliance's corporate plan were expected to be taken to Cabinet in July. A Board member suggested that, during this developmental period, a decision on recommendation 1 within the report, approving the allocation of Capital funding be postponed to allow all of the early priorities to be identified and reviewed. The Portfolio Holder for Finance emphasised that as an early priority, the re-opening of public conveniences in Poole was vital for residents and could not wait. A Board member expressed that the number of unavailable public conveniences in Poole was a disgrace to the town.

The Vice-Chairman asked for it to be formally recorded that this decision appeared to show a piecemeal approach and that she was concerned there

would now not be enough funding to deliver on emerging priorities. Subsequently, a request was made to the Section 151 Officer for information on the source of the £493,000 and a breakdown of the capital funding for recommendation 1 in the Financial Outturns 2018/19 report. The Section 151 Officer explained that the Borough of Poole Council used capital receipts as the original source of funding for their share of the Local Government Reorganisation programme costs. However, the source of funding changed when the Borough of Poole Council were able to set aside resources from their in-year position, freeing up £600,000 for investment in capital funding.

A Board member expressed that there was a sense of urgency to get the public conveniences re-opened and refurbished in time for the height of the holiday season to prevent further reputational or economic damage to the area. Building upon this, the Chairman reminded the Board that risk was an area of focus for members when scrutinising. A Board member enquired as to whether there was a figure to demonstrate the alleged drop in the number of tourists in Poole. The Portfolio Holder for Finance suggested that the member contact the Portfolio Holder for Tourism, Leisure and Communities for the numbers, however did refer to the national news coverage, which reflected the volume of public convenience closures in Poole.

A Board member asked how long it would take to re-open and refurbish the public conveniences if the decision was taken. The Board heard that there were two public conveniences to be re-opened rapidly; Lake Pier being one of them. The Section 151 Officer responded to a challenge from a Board member on the closure of Lake Pier. He confirmed that Lake Pier had recently been closed by Property Services due to serious roof fault causing waste ingress into electrics therefore part of the capital investment would go towards the repairs. The Section 151 Officer confirmed that the £493,000 capital investment was focused on the re-opening and refurbishment of: Lake Pier, Poole Park West Gate, The Haven, Hamworthy Park, Baiter Park, White Cliff and The Watch Station public conveniences.

Comments were made by two Board members in reference to the Equalities Act 2010 and that the Council had a duty to be proactive in regard to health and safety issues. They relayed to the Board conversations that they had with elderly members of the public and how they had been dissuaded from attending public areas in Poole because of the lack of public conveniences. These points were challenged by a Board member, who recognised the importance of the Equalities Act 2010, but argued that the impact of this decision was unknown, because it appeared that not all priorities had been assessed. Therefore, there may be a more pressing equalities related issue that emerges in time.

**It was RESOLVED that Cabinet be recommended to amend the Financial Outturns 2018/2019 Cabinet report, recommendation 1, to read:**

**‘That Cabinet approve the allocation of £493,000 in Capital Funding be implemented as set out in section 10 when further analysis is available which demonstrates this is indeed the most pressing priority of the Council.’**

This motion was agreed by 8 votes to 7.

Councillor George Farquhar requested that his vote against the motion be recorded.

The Vice-Chairman commented on recommendation 2 of the Financial Outturns 2018/2019. She welcomed the update for the first quarter of budget monitoring, highlighting the pressure on the high needs element of the Dedicated Schools Grant whereby lobbying during the Local Government Reorganisation period had secured extra funding.

A Board member made reference to Appendix C and the £2.9 million in unspent grants. He queried whether there was a risk that these unspent Government grants would be reclaimed. The Section 151 Officer explained that the Government grants which were made available in the final quarter of the previous Financial Year would carry forward through the accounts into the new Financial Year.

Before the discussion moved on to the next Cabinet report, the Section 151 Officer thanked the Finance Team for closing four sets of Local Authority accounts during the period of Local Government Reorganisation. The Chairman echoed this, having worked closely with him during the Local Government Reorganisation process, thanking the Section 151 Officer for his and his team’s efforts. The Board agreed that this be recorded in the minutes.

### **Medium-Term Financial Plan Update Report**

The Board considered the Medium-Term Financial Plan Update report, submitted by the Portfolio Holder for Finance.

Members discussed the budget planning process as referenced in paragraph 15 of the report, with specific focus on the Council Tax Harmonisation Strategy. A Board member questioned why the chosen strategy saw a council tax increase of 2.99% in Bournemouth and Poole, especially when the Shadow Authority’s planned increase was only 1.99%. The Portfolio Holder for Finance explained that Cabinet wanted to align the council tax levels across BCP sooner than was previously planned in order to address the moral quandary of Christchurch residents paying higher levels of council tax than their Bournemouth and Poole counterparts. The Board heard that council tax harmonisation was a complex issue that required a focus on sustainable finances. A Board member claimed that the chosen council tax harmonisation strategy was morally indefensible, and that Bournemouth and Poole residents would be subsidising those in Christchurch. The Portfolio Holder for Finance responded by saying that the chosen approach was the fairest and would speed up the harmonisation

process while retaining service levels. He emphasised that the other strategies created huge savings gaps, that would most likely need addressing by way of significant cuts to services, and that the chosen strategy would prevent a conveyor-belt of council tax increases for Bournemouth and Poole over seven years.

Upon direction to the table in Figure 4 of the report, the Board were informed, by the Section 151 Officer, that every 1% on council tax generates around £2 million. The adopted approach would see an increase in council tax from the government norm of 1.99% to the assumed maximum increase allowed of 2.99%. This means that the financial gap would be reduced from £16.2m to £15m for 2020/2021. The Section 151 Officer directed members of the Board to section 27 of the report and explained that the final decision on council tax for 2020/21 and the underlying harmonisation strategy would be determined by Council on the 18 February 2020 when it is asked to approve the BCP Budget for 2020/21. During this time frame, the administration would have the opportunity to reflect and review the adopted approach based on the circumstances that develop during this period. The Section 151 Officer highlighted the uncertainty of Local Government funding and that it may not be until December 2019 that there was any certainty for financial planning, which represented a change from the fixed financial settlement local authorities had received over the past four years.

A Board member felt that the adopted approach would be ‘fixing the issue with other people’s money’ and stated that some of the communities that will face a 2.99% council tax rise are among of the poorest in the conurbation. The Portfolio Holder for Finance argued that settling council tax harmonisation within 2 years would be fairer on all residents of BCP. With this approach, no resident would be penalised with seven-year incremental increases.

The Chair summarised by highlighting that financial strategy policy would be a key area of scrutiny for the Board. He reminded members that there were different methods of scrutiny to employ and that these would be explored in the future. He directed the Board’s attention to the number of other financial strategies captured within the report, which would allow the Board to consider and review as time progressed.

A Board member requested that his thanks to the Portfolio Holder for Finance be recorded.

### **Appointments to Outside Bodies**

The Board considered the Appointments to Outside Bodies report, submitted by the Leader of the Council.

The Chairman invited any comments or questions from the Board. The main question received was on the seemingly incomplete nature of the list of appointments. The Leader of the Council explained that work had been undertaken alongside Democratic Services to finalise the appointments for those boards and organisations where meetings are imminent or there is an

urgent strategic need. The Leader of the Council informed the Board that a second list of appointments to outside bodies was being compiled with portfolio holders reviewing appointment suggestions. She confirmed that the second list of appointments to outside bodies would likely be submitted to the July Cabinet meeting for those appointments that require Cabinet approval.

A Board member questioned why the appointments to Seascope were not shown in the report, to which the Council's Monitoring Officer clarified that Seascope's membership would be drawn from specific positions within the Council, for example the Chairman of the Audit and Governance Committee, which had not yet been decided. The Board were informed that Councillor Mark Howell, as Vice-Chair of the Cabinet, was also the Deputy Leader of the Council and that the Portfolio Holder responsibilities were to be published by 11 June 2019.

A Board member asked what the criteria had been when deciding on appointments to outside bodies, to ensure that the Council was best represented on said bodies. The Leader clarified that where there were vacant positions for non-Portfolio Holders on outside bodies, that cross-party discussions had taken place with Councillor Bob Lawton, leader of the Conservative Group, to ensure that the Councillors with the best skills and experience were selected.

8. Future Meeting Dates

The Chairman opened the discussion on future meeting dates and invited comments from the Board. One Board member expressed that it would be sensible to start meetings earlier than 7.15pm due to the likelihood of extensive agendas. The Overview and Scrutiny Specialist informed the Board that support from the Centre for Public Scrutiny had been arranged for the 8 July 2019 meeting and therefore, the formal meeting would start at 7.15pm. However, all future dates would start at 6.00pm. A Board member commented that in the interest of ensuring diverse representation on the Board, a 7.00pm time would allow those with full time jobs or parental obligations a better chance to attend. A Board member enquired, given the membership of the Board, whether it would be more sensible to hold future meetings in Bournemouth and Poole.

The Chairman brought the meeting to a close by encouraging Board members to begin considering potential areas of work and to engage in the upcoming planning sessions and approach the Chairman or Vice-Chairman with any suggestions. The Overview and Scrutiny Specialist clarified that the recommendation made to Cabinet at this evening's meeting would be taken to cabinet on Wednesday 12 June where the Overview and Scrutiny Board Chairman would have a right to speak.

The meeting ended at 8.55 pm

CHAIRMAN



**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**CABINET**

Minutes of the Meeting held on 12 June 2019 at 10.00 am

Present:-

Cllr V Slade – Chairman

Cllr M Howell – Vice-Chairman

Present: Cllr D Brown, Cllr L Dedman, Cllr A Hadley, Cllr S Moore,  
Cllr M Phipps, Cllr Dr F Rice and Cllr K Wilson

Also in Cllr S Bartlett, Cllr P Broadhead, Cllr S Bull, Cllr C Bungey, Cllr D  
attendance: Flagg, Cllr M Greene, Cllr N Greene, Cllr M Haines, Cllr P Hilliard, Cllr  
R Lawton and Cllr K Rampton

1. Apologies

There were no apologies for absence on this occasion.

2. Declarations of Interests

There were no declarations of interest made on this occasion.

3. Public Issues

The Leader advised that public questions had been submitted by Mr John Sprackling and Mr Conor O'Luby and that a statement had been submitted by Mrs Susan Chapman.

**Public Question from John Sprackling**

103 of the report presented to the Shadow Executive meeting on 12 February 2019 in relation to Agenda item 9 - 2019/20 Budget and Consolidated Medium Term Financial Plan (MTFP) Update said "The budget (*for the Scheme of Member Allowances*) makes provision for a total cost of £1.034m which is a £500k saving on the consolidated budgets for the four predecessor councils."

According to my calculations, the total cost to date is £1.185m, with the Chairmen of six Committees still to be appointed at, potentially, an additional cost of £46,000.

What saving is to be made to cover this over-spend please?

**Response by Councillor Vikki Slade (Leader of the Council)**

When setting the budget for the 2019/20 financial year consideration was given to a number of factors which would impact on the amount that needed to be budgeted for Member Allowances in the first year of the BCP Council. These included:

- For the period to the 6 May 2019 of the new Council all members of the predecessor authorities were paid a basic allowance and no Special Responsibility Allowances (SRAs) were paid during this period.

- Certain SRAs will not become payable until the first meeting of the relevant Committee/Board. For example the SRA payable to the Chairman of Audit and Governance Committee will only be payable from the 25 July 2019 onwards.
- Councillors are restricted to claiming just one SRA.

Once estimates of these issues are taken into account then the current projection is that the Members Allowance element of this 2019/20 budget will not be overspent.

#### **Public Question from Mr Conor O'Luby**

The former Bournemouth Borough Council's grant of planning permission for the so-called 'A338-Wessex Fields Link' represents one of the most egregious displays of contempt for local public opinion in recent times. Can the Cabinet confirm that they will undertake a serious review of both this and other such damaging schemes e.g. the Winter Gardens scheme?

#### **Response by Councillor Mark Howell (Portfolio Holder for Regeneration and Culture and Deputy Leader)**

We commit to review each of the major regeneration and development schemes at an appropriate point, and in any case before the next significant decision is made on each scheme. The reviews will be brought before the Cabinet to ensure that there is maximum transparency around any decisions. For many of the schemes there are significant funding deadlines attached which will need to be seriously considered as part of the decision making process.

#### **Statement from Mrs Chapman**

Distinguished economist Professor Joseph Stiglitz, recipient of prestigious prizes including the Nobel Memorial Prize in Economic Sciences, argues the climate crisis is our third world war and needs a bold response. Civilisation is at stake if we do not implement a Green New Deal. The 40s mobilisation crisis parallels the current global climate crisis.

Porto Santo's smart, fossil-free energy system with reversible batteries feeding back to the grid from electric vehicles shows how local authorities can profit from clean energy production. Renault is integrating an electrical ecosystem; an example it would be good for BCP to follow.

The Chairman thanked Mrs Chapman for her statement.

#### **4. Financial Outturns 2018/19**

The Portfolio Holder for Finance submitted a report requesting that Councillors consider the Financial Outturns for 2018/19. A copy of the report appears as Appendix 'A' to these minutes in the Minute Book.

Members thanked officers for their hard work in closing down the end of year accounts and the ongoing work being carried out by the Finance Teams.

In relation to this item the Chairman of the Overview and Scrutiny Board addressed Cabinet advising of the recommendation in respect of this item from their recent meeting. The minute from the Overview and Scrutiny Board was summarised as follows:

*“Agenda Item 4 – Financial Outturns 2018/19*

*The Overview and Scrutiny Board considered the recommendations within the report and asked questions of the Cabinet Portfolio Holder and Chief Financial Officer. A Member of the Board made a request for an analysis of Council priorities in order to ensure that the allocation of £493,000 was the most pressing priority for the Council. It was confirmed by the Cabinet Portfolio Holder that the full list of Council priorities was still under consideration but that the Unity Alliance was in agreement that this was a clear priority and could be delivered imminently.*

*In light of this the Overview and Scrutiny Board recommended that: The Financial Outturns Cabinet report, recommendation 1 be amended to read:*

*That Cabinet approve the allocation of £493,000 in Capital Funding be implemented as set out in section 10 when further analysis is available which demonstrates this is indeed the most pressing priority of the Council.*

*This motion was agreed by 8 votes to 7.*

*Cllr Farquhar requested that his vote against the motion be recorded.*

The Leader of the Council thanked Councillor Broadhead and the Overview and Scrutiny Board for their comments and recommendation.

In respect of this the Portfolio Holder for Finance advised that the capital had been generated by the Borough of Poole and it was therefore felt that it would be appropriate to use as a capital investment within Poole, no other suggestions or proposals had been put forward for the use of this money.

In respect of this a number of Cabinet Members highlighted the longstanding issues with regards to toilet provision in Poole, and further to this emphasised that any money needed to be used carefully.

A number of Members addressed the Cabinet raising concerns with regards to potential ongoing costs and the lack of documented evidence supporting the allocation of the capital for the toilets.

In relation to this Cabinet highlighted that the evidence had been well documented within the media, and that the facilities would be able to be used by all members of society visiting Poole.

**RESOLVED that:-**

- (a) the allocation of £493,000 in capital funding towards an early priority of the BCP Council, as set out in section 10 of the report, be approved;**
- (b) an update from the Corporate Director for Children’s Services on the progress in delivering a sustainable solution to the High Needs element of the Dedicated Schools Grant be requested. This update to be included as a separate appendix to the 2019/20 First Quarter Budget Monitoring Report.**

- (c) **the opening reserve position of BCP Council, as set out in Appendix D, be noted; and**
- (d) **the year-end outturn positions achieved including revenue, capital, reserves and Housing Revenue Accounts be noted.**

Voting: Unanimous

5. Medium Term Financial Plan Update Report

The Portfolio Holder for Finance submitted a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

In presenting the report the Portfolio Holder for Finance advised that he would be working with finance officers to ensure that the Council is being prudent with their decisions. In relation to this Cabinet were advised that the spending review by the Government was now not likely to start before the summer recess, and that the results of which were unlikely to be announced before Christmas, in which case officers will have 6-8 weeks in order to present a balanced budget.

A number of Members addressed Cabinet raising their concerns with regards to shortening the timescale for Council Tax harmonisation, highlighting the increases which would need to be made particularly in respect of Poole residents to bring Council tax inline within two years.

In relation to this Cabinet stressed the importance of Council Tax harmonisation emphasising that the original seven year plan was too long.

**RESOLVED that:-**

- (a) **the budget planning process, as referenced in paragraph 15 to the report, be approved;**
- (b) **the timeline for key financial reports during 2019/20, as set out in Appendix A of the report, be approved;**
- (c) **the financial strategy, as referenced in paragraphs 28 to 31 and as set out in Appendix C of the report, be approved;**
- (d) **the updated MTFP position and the key financial planning assumptions, as set out in Appendix B of the report, be noted; and**
- (e) **the CIPFA Financial Management Code of Practice be noted.**

Voting: Unanimous

6. Appointment to Outside Bodies

The Leader of the Council submitted a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

Members were requested to approve the appointments of Councillors to external bodies which are appointments to be made by the Leader/Cabinet as the Executive.

**RESOLVED that the appointment of individual Councillors to the external bodies be approved as set out below:-**

<b>Name</b>	<b>Number of Reps</b>	<b>Name of Council Representative(s)</b>
Wessex Regional Flood and Coastal Committees	1+1 Substitute	Cllr Dr Felicity Rice Cllr Andy Hadley (Sub)
BCP Community Safety Partnership	1	Cllr Lewis Allison
Stour Valley and Poole Partnership Joint Committee	4 Politically balanced: 2 Con: 1 LD: 1 other	Cllr David Brown Cllr Kieron Wilson 2 Conservatives TBA
Dorset Joint Public Health Board	2	Cllr Lesley Dedman Cllr Sandra Moore Cllr Vikki Slade (Reserve Executive Member) Cllr L-J Evans (Non-Executive, Non-Voting Member)
Poole Housing Partnership Board	2	Cllr Kieron Wilson Cllr Chris Matthews
Tricuro Executive Shareholder Group	5	Cllr David Brown Cllr Mike Cox Cllr Lesley Dedman Cllr L-J Evans Cllr Lisa Lewis
Seascope South Limited	2	Cllr Nigel Brooks Cllr Kieron Wilson
Bournemouth Building Maintenance Limited	2	Cllr Simon McCormack Cllr Kieron Wilson
Seascope Homes and Properties Limited	2	Cllr George Farquhar Cllr Kieron Wilson
Bournemouth Development Company	1	Cllr Michael Brooke
Dorset LEP	2	Cllr Vikki Slade (Leader of the Council) Cllr Mark Howell
Lower Central Gardens Trust Board	4 Politically balanced: 2 Con: 1 LD: 1 other	Cllr Simon Bull Cllr Mark Howell 2 Conservatives TBA

Voting: Unanimous

7. Cabinet Forward Plan

The Leader provided Members with an update with respect to the Forward Plan, detailing the key decisions which the Cabinet expects to take during the period to 31 May 2020.

Cabinet were advised that the Forward Plan was currently being developed more fully to reflect the emerging corporate plan and priorities.

Further to this the Leader informed Cabinet of the proposal to move the date of the next Cabinet meeting to Friday 12 July 10.00 am from the original date of Wednesday 10 July.

**RESOLVED that the next meeting of the Cabinet be held on Friday 12 July at 10.00 am.**

Voting: Unanimous

The meeting ended at 11.15 am

CHAIRMAN

**COUNCIL**

Report subject	<b>Establishing a Corporate Parenting Board</b>
Meeting date	16 July 2019
Status	Public Report
Executive summary	To seek approval for establishing within the Constitution a Corporate Parenting Board.
<b>Recommendations</b>	<p><b>It is RECOMMENDED that:</b></p> <p><b>(a) The Council establish a Corporate Parenting Board in the Council's Constitution</b></p> <p><b>(b) (i) Paragraphs 4 – 13 of this report form the Terms of Reference for the Corporate Parenting Board and (ii) the Terms of Reference are to be kept under review by the Board, as its role develops</b></p> <p><b>(c) The Council make arrangements to nominate elected members to the Board</b></p>
Reason for recommendations	<p>To provide a mechanism for children in care and care experienced young people to share their views on the issues which affect them and to support the Council in meeting its statutory responsibility as Corporate Parents and through:</p> <ul style="list-style-type: none"> <li>- Driving high aspirations and expectations for our children in care and care experienced young people</li> <li>- Providing a regular forum for elected members, children in care and care experienced young people, key officers and partners to work together to improve outcomes</li> <li>- Holding BCP and partners to account where outcomes are not good enough</li> </ul>

Portfolio Holder(s):	Sandra Moore, Portfolio Holder for Children and Families
Corporate Director	Judith Ramsden, Corporate Director - Children's Services
Contributors	Claire Webb, Programme Manger Karen Tompkins, Deputy Head of Democratic Services
Wards	All wards
Classification	For Decision

## Background

1. Every councillor and officer within a council has a responsibility to act for children in care and care experienced young people (also known as care leavers) as a parent would for their own child. This is known as being Corporate Parents. It is one of the most important roles that BCP has.
2. The Children and Social Work Act 2017 defined for the first time in law the responsibility of corporate parents to ensure, as far as possible, secure, nurturing and positive experiences. Under the Children Act 2004, local authorities have a duty to promote cooperation between 'relevant partners', including the police, the NHS and education providers, while those partners have a duty to cooperate with the local authority in turn. Statutory guidance sets out the roles and responsibilities of the Director of Children's Services and the Lead Member for Children's Services.
3. This report asks Council to consider establishing a BCP Corporate Parenting Board ("the Board") to support the council in meeting its statutory duties and achieving the very best outcomes for our children in care and care experienced young people. The Board does not replace individual responsibilities and Board members will act within their individual decision making powers.

## Purpose and role of the Board

4. The purpose of the Board is to:
  - Drive high aspirations and expectations for our children in care and care experienced young people, championing their needs and aspirations
  - Provide a regular forum for elected members, children in care and care experienced young people, key officers and partners to work together to improve outcomes
  - Hold BCP Council and partners to account where outcomes are not good enough
  - Develop, monitor and review a corporate parenting strategy



5. The Board will do this by:

- Being driven by the priorities of our children in care and care experienced young people, reporting back to the Children in care Council and Care Leavers Form on the impact of the Board work
- Challenging the Council and partners on behalf of our children in care ensuring that we set high standards, ambitions and goals for them
- Having clear oversight of all our work for children in care and care experienced young people, exploring issues in depth where needed
- Receiving and scrutinising regular performance data and reports on: key lines of enquiry, issues raised directly by the children and young people, key indicators and outcomes for children in care and care experienced young people
- Robustly scrutinising and challenging performance and outcomes, through partners agreeing actions to improve outcomes and escalating issues where required, and tracking the outcomes of those actions to ensure impact
- Share expertise and intelligence, developing in partnership creative solutions to complex issues
- Involving other services leads and partners in its work as required

**Driven by the needs of children care and care experienced young people**

6. The priorities of our children in care and care experienced young people will drive the work of the Board, and it provides an important mechanism for children in care and care experienced young people to share their views on the issues which affect them.
7. The Board will create an appropriate environment which is inclusive for children and young people to fully participate and be involved in decisions through active engagement. At the first meeting of the Board the Children in Care Council and Care Leavers Forum will be asked to share their views on what makes a good Corporate Parenting Board, so that the Board can incorporate that into its ways of working and forward plan.

**Membership**

8. Proposed membership is no more than 10, comprising:

- Portfolio Holder for Children and Families (1)
- Elected Members (3)
- BCP Corporate Director - Children's Services (1)
- BCP Service Director – Children's Social Care (1)
- BCP Service Director – Housing (1)
- Dorset Clinical Commissioning Group (1)

- Learning Partnership (1)
  - Children in Care Council and Care Leavers Forum (1)
  - Foster carer representative (1)
9. The Council is asked to make arrangements to appoint 3 elected members to the Board.
10. It is proposed that the Board will be able to co-opt/invite appropriate representatives to attend meetings as necessary. As the Board develops it will be able to extend formal membership as appropriate.
11. The Board will be chaired by the Portfolio Holder for Children and Families, the Vice-Chair of the Board shall be elected from the membership of the Board at the first meeting. In the absence of the Chair the Vice-Chair shall chair the meeting.

### **Meetings of the Board**

12. The Quorum shall be 3 members of the Board.
13. The Board shall meet no less than four times a year and a calendar of meeting will be created.

### **Summary of financial implications**

14. There are no financial implications, support to the Board will be met from within existing resources.

### **Summary of legal implications**

15. The Board will be established in the Council's Constitution and as such will adhere to its constitutional rules around the convening of meetings and publication of business.

### **Summary of human resources implications**

16. Administrative and governance support to the Board will be provided by Legal & Democratic Services.
17. Technical support in preparing reports for the Board and giving advice to the Board in relation to children in care and care experienced young people will be provided by Children's Services.

### **Summary of environmental impact**

18. None arising from establishing the Board.

### **Summary of public health implications**

19. None arising from establishing the Board.

### **Summary of equality implications**

20. The establishment of this Board will meet the Equality and Diversity requirements. It will actively promote improving outcomes for a group of young people who face inequalities nationally as well as locally in terms of education and health outcomes.

### **Summary of risk assessment**

21. The absence of a Corporate Parenting Board potentially risks the Council being less effective in its role as a Corporate Parent, with a risk of reduced challenge to the Council and its partners.

### **Background papers**

Published works: Applying corporate parenting principles to looked-after children and care leavers Statutory guidance for local authorities, Department for Education February 2018

### **Appendices**

There are no appendices to this report.

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**COUNCIL**

Report subject	<b>Health and Wellbeing Board</b>
Meeting date	16 July 2019
Status	Public
Executive summary	The Council is asked to approve the establishment of a Health and Wellbeing Board for the BCP area taking account of the proposed business protocol, membership and terms of reference as set out at Appendix 1 and 2 to the report.
<b>Recommendations</b>	<p><b>It is RECOMMENDED that Council:</b></p> <ul style="list-style-type: none"> <li>a. Agrees the meeting and business protocol, including the proposed membership of the Board as set out at Appendix 1 to the report acknowledging that the Board may wish to review the membership to include an invitation to Dorset Police Force and Dorset and Wiltshire Fire and Rescue Service representatives to be full or co-opted members.</li> <li>b. Agrees the terms of reference for the Board as set out at Appendix 2 to the report.</li> <li>c. Acknowledges that the first meeting of the new Health and Wellbeing Board will be held on 24 July 2019 at which the Board will review both Appendix 1 and 2 and submit any proposed amendments as appropriate to reflect its key strategic objectives.</li> </ul>
Reason for recommendations	To ensure the Council is compliant with the relevant legislation in establishing the Health and Wellbeing Board for the BCP area that reflects its key strategic objectives.

Portfolio Holder(s):	Councillor Vikki Slade, Leader of the Council.
Corporate Director	Jan Thurgood, Corporate Director, Adult Social Care
Contributors	Judith Ramsden, Corporate Director, Children's Services Kate Ryan, Corporate Director, Environment and Community Tim Goodson, NHS Dorset Commissioning Group Sally Sandcraft, NHS Dorset Commissioning Group Sam Crowe, Director Public Health Karen Tompkins, Deputy Head of Democratic Services
Wards	All Wards
Classification	For Decision

## Background

1. The Health and Social Care Act 2012 established the requirement for Health and Wellbeing Boards to be set up to improve that health and wellbeing of local people, reduce inequalities and ensure that there was joined up working between health and care services.
2. The Council's Constitution indicates that the Council will establish a Health and Wellbeing Board in accordance with the legislative requirements and statutory guidance, and the terms of reference for this Board will be published on the website.

## Meetings and Business Protocol

3. Set out at Appendix 1 to the report is a proposed protocol for the operation of the board. This includes the proposed membership of the Board which draws together key strategic partners.
4. It is acknowledged that the Board may invite/co-opt other representatives to attend meetings for specific issues as appropriate to ensure engagement with all relevant partners. The Board will in particular consider whether representatives of the Dorset Police Force and the Dorset and Wiltshire Fire and Rescue Service should be invited to be full or co-opted members of the Board.
5. The first meeting of the Board as been set up for 24 July 2019 and will be followed by an informal development session to consider and develop the objectives and focus for the Board. It is expected that in addition to formal Board meetings there will be themed developments sessions with outcomes fed into the Board as appropriate.

## Terms of Reference

6. Set out at Appendix 2 to the report are the proposed terms of reference for the Board.

### **Summary of financial implications**

7. There are no financial implications, support to the Board will be met from within existing resources.

### **Summary of legal implications**

8. To ensure compliance with the statutory requirements for the establishment of the Board.

### **Summary of human resources implications**

9. There are no human resources.

### **Summary of environmental impact**

10. It will be within the scope of the Board to consider and develop partnership objectives and plans in relation to key environmental issues, which impact on the health and well-being of local people.

### **Summary of public health implications**

11. Establishment of the Board ensure that the relevant public health implications are considered through the Board in accordance with the terms of references set out at Appendix 2 to the report.

### **Summary of equality implications**

12. The establishment of this Board will meet the Equality and Diversity requirements which will actively promote improving outcomes.
13. There is potential risk for the Council to be challenged if it is not compliant with the relevant legislation.

### **Background papers**

Published works

### **Appendices**

Appendix 1 – Meetings and Business Protocol  
Appendix 2 – Terms of Reference

**BOURNEMOUTH, CHRISTCHURCH AND POOLE (BCP) HEALTH AND  
WELLBEING BOARD  
MEETINGS AND BUSINESS PROTOCOL**

**A. MEMBERSHIP**

The membership of the Board will be reviewed and confirmed each year. Set out in section C below is the proposed membership of the Board.

The Board may invite/co-opt other representatives to attend meetings for specific issues as appropriate. The quorum for meetings of the Board shall be 10 including at least two Councillors and two representatives from the NHS.

**B. ELECTION OF CHAIR AND VICE CHAIR**

The Chair and Vice Chair of the Board will be elected annually at the first meeting of the Board following the Annual meeting of the Council.

**C. VOTING RIGHTS**

The following members of the Board will have voting rights.

Leader of the Council  
Portfolio Holder for Adults and Health  
Portfolio Holder for Children's and Families  
Portfolio Holder for Housing  
Chief Executive BCP Council  
Corporate Director, Adult Social Care  
Corporate Director, Children's Services  
Corporate Director, Environment and Community  
Director, Public Health

Chief Officer, NHS Dorset Clinical Commissioning Group  
Chief Executive, Poole Hospital and Royal Bournemouth and Christchurch Hospital  
Chief Executive, Dorset Healthcare Foundation Trust  
Lead Director of Primary and Community Care, NHS Dorset Clinical Commissioning Group  
Three GPs/representatives from the NHS Dorset Clinical Commissioning Group  
Representative of NHS England and NHS Improvement  
One Healthwatch representative (Evolving Communities Community Interest Company)  
One Representative of the Bournemouth and Poole Voluntary Services Councils



## D. DISCLOSURE OF INTERESTS

In accordance with the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, Members and named substitute Members of the Board will be required to declare any disclosable pecuniary interests in matters before meetings of the Board. All Members and named substitute Members will have received and completed the necessary form giving details of their disclosable pecuniary interests.

## E. PUBLIC ISSUES

The Board will conduct its business under the Procedure Rules contained in the Council's Constitution. The Procedure Rules will allow members of the public, subject to certain conditions being met, to appear before the Board to:

- Ask a question
- Present a statement
- Present a petition

In the event of any requests being received from the public to ask a question or to present a statement or petition, the Board will be advised of the relevant procedures at the meeting.

## F. MEETINGS, AGENDA BRIEFING SESSIONS AND DEVELOPMENT SESSIONS

The following arrangements are proposed in respect of these matters:

- Meetings of the Board will be held on a minimum of 4 occasions each year. Special meetings of the Board can be arranged if required in consultation with the Chairman and Vice-Chairman.
- Briefing meetings will be arranged as appropriate prior to publication of the Agenda and reports for Board Meetings
- Development sessions will be arranged and agreed with the members of the Board.

## **BOURNEMOUTH, CHRISTCHURCH AND POOLE (BCP) HEALTH AND WELLBEING BOARD TERMS OF REFERENCE**

The Board will:

1. Act in accordance with its statutory duty promote integration and prevention approaches in improving the health and wellbeing of local residents.
2. Identify health and wellbeing needs and priorities and co-ordinate the development and updating of the Joint Strategic Needs Assessments – JSNAs – and the Pharmaceutical Needs Assessment – PNA.
3. Agree, develop and implement the priorities and outcomes set out in the BCP Health and Wellbeing Strategy, working with existing partnerships where appropriate and periodically refreshing the Strategy in line with evidence in the Joint Strategic Needs Assessment. The Health and Well-Being Board will ensure that it considers all relevant factors in relation to health and well-being including environmental factors, housing, health and other inequalities and ensure a focus on mental well-being in conjunction with good physical health.
4. Contribute to the governance of the Dorset Integrated Care System and work to ensure that the agreed plans of the Dorset Integrated Care System are developed and implemented with positive impact for all people who live, work and visit the BCP area.
5. Encourage integrated working between health and social care commissioners, including providing advice, assistance and other support to encourage commissioning, pooled budget and/or integrated provision in connection with the provision of health and social care services.
6. Encourage close working between commissioners of health -related services and the Board itself.
7. Encourage close working between commissioners of health-related services and commissioners of health and social care services.
8. Discharge any other functions that may be delegated by BCP Council under Section 196(2) of the Health and Social Care Act 2012.
9. Have responsibility for improving health and wellbeing of children and maintain a formal relationship with the relevant Children's Partnerships.
10. Be responsible for developing collaborative working to improve health and wellbeing across the conurbation and ensure there are appropriate links with the Bournemouth, Christchurch and Poole Adults Safeguarding Board.
11. Work cooperatively with the Dorset Health and Wellbeing Board and, where appropriate, agree shared priorities and action.
12. Measure progress against the plans of the Dorset Integrated Care System and the Health and Wellbeing Strategy, to ensure action is taken to improve outcomes when monitoring or performance indicators show that plans are not working.
13. Promote and ensure engagement and communication with relevant stakeholders, patients, people who live and work in the Boroughs including seldom heard groups, particularly in relation to service changes.
14. Deliver its public sector equalities duties as set out in the Equality Act 2010.
15. Produce an annual report outlining what the Board has achieved in respect of the improvement of health and wellbeing, and the reduction of health inequalities for the population of Bournemouth, Christchurch and Poole.